



INSTRUCTIONS FOR FILLING IN THE APPLICATION

JOINT MASTER IN MIGRATION AND INTERCULTURAL RELATIONS

Note: The application will not be considered unless all sections have been filled in, and certified copies of all required documents have been enclosed or sent directly by the issuing institution. Electronically sent applications will be rejected. Please send the application as a paper copy with relevant documents enclosed.

Required documentation:

1. Officially certified copies of all your educational certificates including:
 - Diploma/certificate/transcript from Higher Secondary School
 - Official transcripts and diploma from your university education (preliminary transcript of grades will be accepted for those who have just completed a course of study)
2. For applicants with relevant work experience, letters of recommendation and/or letters from employers confirming work experience
3. A Statement of Purpose in which you summarize, in your own words, why you are interested in this course and why you feel particularly qualified for it. You may, for example, refer to relevant education and/or work experience. The length of your letter should not exceed 500 words.

All copies must be attested as true copies of the original by a Notary Public or by a school/university administrator/registrar and bear the name, original signature and stamp of the official. Educational certificates may also be sent directly from the school/university. Documents, which are not originally in English or in languages authorised by the partner universities must be accompanied by an authorised translation of the original. Please note that applicants are asked to submit copies, not originals. Students who are admitted to the study programme can be required to present original certificates and diplomas by the partner consortium. Students failing to present all relevant original documents upon request may be denied admission.

Applicants must document their proficiency in English and this will be evaluated before course start. Exemption from language testing will be granted to:

- Applicants from EU/EEC countries, who have English as the first foreign language, over a minimum period of 7 years in primary and /or secondary school will be exempted from producing documentation of English proficiency.
- Applicants who have obtained a bachelors degree with English as the language of instruction.

Applicants who do not qualify for exemption must submit to further evaluation by the evaluation committee.

Give your name as it appears in your PASSPORT. For the sake of file keeping it is essential that only one family name be given. If, however, you have two family names (e.g. maternal and paternal family name), please underline the one used most frequently or considered the more "important". Use the name(s) consistently throughout all correspondence with the institution.

Letter of Admission

Students who are admitted to the Joint Master in Migration and Intercultural Relations will receive a letter of admission. In this letter the student is asked to **confirm acceptance** of the place of study he/she has been offered at the university. The "Acknowledgement form" must be returned to International Admissions within the date stated in the letter of admission. Failure to confirm acceptance of a place will result in the place being offered to another applicant.

Return Application in paper copy/hard copy to the institution where you will be formally registered:

Norway

University of Stavanger
Shalini P. Frøiland
International Relations
N-4036 Stavanger
Norway

Germany

Immatrikulationsamt
Carl von Ossietzky Universität
D-26111 Oldenburg
Germany

Slovenia

University of Nova Gorica
Student Office
Vipavska 13, p.p. 301
SI - Nova Gorica 5001
Slovenia

Portugal

Universidade Aberta
Rua Da Escola Politécnica No. 147
1269-001 Lisbon
Portugal

FINAL APPLICATION FOR ADMISSION

International Admissions Autumn 2006

Joint Master in Migration and Intercultural Relations

PERSONAL DATA

Please enter your names as they appear in your passport, and be consistent in the use of your names in future correspondence with the University of Stavanger.

Family name or Surname:	Date of birth (dd/mm/yy):	<input type="checkbox"/> Male
		<input type="checkbox"/> Female
First (and middle) name(s):	Nationality:	
Permanent home address: This address will also be used as the address for correspondence unless you specify otherwise below.	Country of residence: The country in which you have been normally resident, except for temporary absence, during the past two years.	
	Telephone:	
	Fax:	
E-mail: Please write clearly!		
Correspondence address (if different from permanent address):		
From (dd/mm/yy) to : (dd/mm/yy)		

EDUCATIONAL BACKGROUND

List all educational institutions attended, beginning from secondary school, and including any education in progress. Use a separate sheet if necessary.

	Institution	Studies/degrees	No. of years	Awarded (mm/yy)	Grade
Upper Secondary					
Undergraduate and Postgraduate Level					
Studies in progress					

Grade may be presented as A, B, C etc. Applicants may also provide locally accepted grading systems.

OTHER RELEVANT COURSES, CONFERENCES AND SEMINARS

List relevant short courses, conferences and seminars attended, where relevant and applicable.

Title/Description of course/conference/seminar	Duration	Diploma awarded, if any

WORK EXPERIENCE

Please include a Curriculum Vitae/ Resumé outlining any relevant work experience. CV to be attached separately.

Position/Title	Duration	Responsibilities/Duties

STATEMENT OF PURPOSE

Please include a Statement of Purpose in which you summarize, in your own words, why you are interested in this course and why you feel particularly qualified for it. **The Statement of Purpose should not exceed 500 words and should be attached as a separate document.**

ENGLISH LANGUAGE PROFICIENCY

How would you describe your knowledge of English?

Native user Fluent Good Moderate Poor

Exemption from language testing: Yes No

If yes, please give your reason according to **Instructions for Filling in the Application Form.**

ENCLOSED DOCUMENTS

Please include all relevant documentation when you send in you application. You **must** include certified copies of your degrees, transcripts and other relevant documents detailing your educational background, a resumé/CV and a Statement of Purpose. Feel free to enclose other documents of relevance, such as course/seminar diplomas, letter of recommendation etc.

List of Enclosed Documents:

- | | |
|----|----|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

I hereby declare that the information provided in this application is truthful and correct to the best of my knowledge and ability.

Place and Date:

Signature: